



## ***PUBLIC SAFETY DISPATCHER I JOB # 50454***

**Salary Range:** (916) - \$11.81 Hourly / \$24,564.80 Annually  
**Closing Date:** Open Until Filled  
**Reports To:** Police Communications

**Qualifications:** Any combination of education and experience equivalent to completion of a high school diploma, with some experience in a public contact position. **Ability to become certified as a Telecommunications Operator within one year of employment.** Ability to react calmly with callers and determine the nature of service required for emergency and non-emergency situations. Ability to speak clearly and concisely. Ability to operate a radio console, video display terminal and related equipment. Ability to make common sense decisions and use own initiative in performance of duties. Perform job duties in a way that promotes a positive image of the City organization and the department; demonstrate effective interpersonal skills and deliver exemplary customer service. ***NO EXPERIENCE NECESSARY. THIS IS A 365 DAY OPERATION. APPLICANT MUST BE WILLING TO WORK VARIOUS SHIFT SCHEDULES; including WEEKENDS AND HOLIDAYS.*** Ability to type 50 words per minute. Typing test is given by the Texas Workforce Commission, appointment necessary. Typing test results **must accompany** the application and must have at least 95% accuracy. Must pass a Police background investigation; including credit history.

On-line application at: [www.jobs.ci.lubbock.tx.us](http://www.jobs.ci.lubbock.tx.us)  
Link from: [www.lubbockpolice.com](http://www.lubbockpolice.com)

Typing test must be taken at Worksource Business Services & Career Center,  
located at 1218 14<sup>th</sup> St. (14<sup>th</sup> St. & Ave O)  
765-5038 / 771-3815  
\*\*Call for an appointment

