

The City of Farmer's Branch, located in the Dallas/Fort Worth Metroplex has a vacancy for a Communications Specialist.

This individual will operate equipment and coordinate all emergency calls coming into the Police Department for Police/Fire/EMS services. This position requires constant contact with the public in stressful situations that require clear thinking, calmness, stability, tact, good judgment and clearly understandable speaking skills. The Communication Specialist works 12-hour days, 3 days on, 4 days, off, 4 days on, 3 days off. The successful candidate must have flexibility to work days, nights, weekends and holidays. Requirements include: a high school diploma or GED and the ability to obtain a state dispatcher certification within one year of hire date. A keyboard assessment will be required with a minimum of 30 wpm desirable. Experience with computer-aided systems in a public safety position is desired.

To apply for this position, please visit our website at <http://www.farmersbranch.info/HumanResources/JobPosting.html>

*An application must be completed for this position. No resumes or faxed copies will be accepted. Please mail the application to P.O. Box 819010, Farmers Branch, TX 75381-9010.