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Do you like to help people? Do you want a professional rewarding career? Do you want a career that will keep you busy? If you have answered yes to these questions then come join our team of professionals in a career as a 9-1-1 Emergency Telecommunicator.

Qualifications

- High School Graduate or GED
- 18 years of age
- Type 40 words per minute
- Successfully pass all 5 phases of hiring process
- Pass criminal history/background employment/references check

Hiring Process

Return to Bell County Communications Center:

- Complete typing test at the Texas Workforce Commission
- Complete a Bell County application.
- Complete Bell County Communications Supplemental Packet.

PHASE I

- Pass criminal history background check.

PHASE II

- Complete and return two sets of fingerprint cards.
- Check references and previous employers.
- Critical Testing (memory recall, memorization, multitasking, map reading etc.)
- Hogan Test (personality test).
- Eight (8) hours of observation (sit on a 3-11 shift with a calltaker and dispatcher)
- Personal History Statement issued and returned before eligible for Step Three.

PHASE III

- Pre-Interview Orientation (takes approximately one hour)
- Panel interview

PHASE IV

- Scheduling and testing of drug, hearing and polygraph

PHASE V

- Final review of all testing/exam results by Director
- Official job offer made based on Final Review
- Employee sign up and employee start dates given

**Bell County 9-1-1 Communications Center hiring criteria and application process may be changed at any time at its discretion without prior notice.

Bell County 9-1-1 Communications besides offering a rewarding professional career has an excellent benefit package!

Health/Life Plans

- S&W Health Insurance Plans
- Life Insurance
- Dental Plan
- Vision Plan
- Prescription Drug Plan

Leave/Holiday

- Two Weeks Paid Vacation after One Year of Employment
- 10-14 Paid Holidays a Year
- Paid Sick Leave (accrued 10 hours a month from date of employment)
- Paid Funeral Leave

Other Incentives

- Paid Training
- Paid Travel Expenses for Education
- Opportunity for Advancement and Promotion
- Optional Investment Choices

Salary

All salary is dependent upon previous 911 dispatching experience

- Base salary begins at \$10.85 an hour
- Opportunity for 3% merit increases throughout the year

*****WWW.TYPINGTEST.COM*****

Is a free website that you can use to increase your typing speed before you take your official test at the Texas Workforce Center.

*****BCC WEBSITE ADDRESS*****

<http://www.bcc911.com>